

## REQUIRED QUALIFICATION, EXPERIENCE, AGE LIMIT

S #	Name of Post	Qualification/ Experience	Age Limit (including 5 years general relaxation)
1	Sepoy	Matric For male candidates: i. Height 5 ft.6 Inches ii. Chest 32-33.5" For female candidates: iii. Height 5 ft.2 Inches	25+5 = 30
2	Driver	i. Primary ii. Valid Driving License Holder and well versed in the Traffic Rules.	25+5 = 30
3	Naib Qasid	Primary	25+5 = 30

### GENERAL INFORMATION/ INSTRUCTIONS:

1. The eligible candidates are advised to submit their application on the prescribed form available on FBR website [www.fbr.gov.pk](http://www.fbr.gov.pk) and filed offices (duly filled in/complete in all respects) to the Admin officers of respective Tax Office. Candidates applying for more than one post should submit separate application form in separate envelope, clearly marked against the post applied for and obtain separate receiving of the same.
2. Please attach attested copies of CNIC and all relevant documents with application form. Candidates will, however, be required to bring original documents (Educational and Experience Certificate) and one set of attested copies of document at the time of interview.
3. Prescribed physical test for the posts of Sepoy will be conducted for pre-screening of the candidates.
4. The contract employees (BS-01 to 05) who were appointed under the Prime Minister Assistance Package for the families of Government employees who died in service may also apply for the above posts (if they wish to apply).
5. 10% quota for women, 5% quota for minorities (non-Muslims) will be observed for all above posts however 2% quota for disabled persons will only be observed for the post of Naib Qasid as per government instructions. Disabled persons are required to submit a certificate as proof of disability duly issued by recognized social welfare Board/ office or other authorized Government organization.
6. The FBR reserve the right not to fill any vacancy or to increase/decrease/vary the number of vacancies if the circumstances so warranted.
7. The candidates working in public sector departments/ organizations should send their applications through proper channel and the same must be received in respective head of office before the date of interview. Nevertheless, advance copies can be submitted by the closing date of application.
8. Five (05) years general relaxation in upper age limit has already been included in the column of age limit in terms of Establishment Division O.M No.9/2/91-R-5 dated 24<sup>th</sup> Jun 2010. In addition to the 5 years general age relaxation by the Government, any other age relaxation would be admissible in the light of Establishment Division SRO No.1004(I)/2016 dated 28<sup>th</sup> Oct 2016 as under:

S #	Category of candidates	Age relaxation admissible
(i)	(a) Candidates belonging to Scheduled Castes, Buddhist Community, recognized tribes of the Ex-FATA, Azad Kashmir and Gilgit-Baltistan for all posts under the Federal Government.	03 years
	(b) Candidates belonging to Sindh (R) and Balochistan for posts in BPS-15 and below under the Federal Government.	03 years

## SITUATIONS VACANT

Applications are invited from Pakistani Nationals on local basis having local/domicile of the relevant Districts against following vacant posts in field offices of Inland Revenue, FBR:-

Sr #	Office and Address	Post Vacant		
		Sepoy (BS-05)	Driver (BS-04)	Naib Qasid (BS-01)
1	RTO, Islamabad, Mauve Area, G-9/1, Islamabad.	14	13	19
2	Corporate Tax Office, Lahore, Tax House Syed Mauj Darya Road, Lahore.	28	06	46
3	Corporate Tax Office, Karachi, 2 <sup>nd</sup> floor Income Tax building Shahra e Kamal Ata Turk Karachi.	56	-	70
4	RTO, Peshawar, Income Tax building, Jamrud Road, Peshawar.	-	13	23
5	RTO, Hyderabad, A-49, Site Area, Hyderabad.	9	4	17
6	RTO, Abbottabad, Mansehra Road opposite cant garden, Abbottabad.	-	1	-
7	RTO, Sialkot, Katchery Road, Sialkot.	1	3	13
8	RTO, Faisalabad, Jail Road, Faisalabad.	8	5	17
9	RTO, Bahawalpur, 21-A, Sarwar Shaheed Road, Model Town-A, Bahawalpur.	1	1	-
10	RTO, Multan, L.M.Q Road, NawanShaher, Multan.	-	5	19
11	RTO, Sukkur, Queens Road, Sukkur.	-	2	-
12	RTO, Rawalpindi, 12- Mayo Road Civil Line, Rawalpindi.	5	1	13
13	RTO, Gujranwala, Opposite Gulshan Colony, G.T Road, Gujranwala.	1	4	2
14	RTO, Quetta, Spinny Road, Quetta.	1	-	2
15	RTO, Sargodha, University Road, Sargodha.	-	-	8
16	Chief Coordinator Computer Wing-IR, Islamabad. CDA Block No. II, Near Lal Masjid, Islamabad.	-	-	1
17	Directorate General of Intelligence & Investigation-IR, Islamabad. 3 <sup>rd</sup> floor Immigration Tower, G-8/1, Islamabad.	10	3	7
18	Directorate of Intelligence & Investigation-IR, Hyderabad. House No 184 Tariq Road, Civil Lines, Hyderabad.	4	2	-
19	Directorate of Intelligence & Investigation-IR, Multan. 155-Multan Public School Road, Multan.	-	-	1
20	Directorate of Intelligence & Investigation-IR, Peshawar. 39-E Jamal ud Din Afghani Road University Town, Peshawar.	1	-	-
21	Directorate of Intelligence & Investigation-IR, Faisalabad. House No. 1, Zeenat Block Muslim Town No. 1, Sargodha Road, Faisalabad.	1	-	-
22	Directorate of Intelligence & Investigation-IR, Karachi. Sales Tax House, PP-I, Scheme No. 7 Old Sabzi Mandi Near Askari Park, University Road, Karachi.	3	-	4
23	Data Processing Center-IR, Karachi (sub office). Chief Coordinator Office, CDA Block No. II, Near Lal Masjid, Islamabad.	-	1	1
24	Data Processing Center-IR, Gujranwala (sub office). Chief Coordinator Office. CDA Block No. II, Near Lal Masjid, Islamabad.	-	-	1
25	Data Processing Center-IR, Hyderabad (sub office). Chief Coordinator Office. CDA Block No. II, Near Lal Masjid, Islamabad.	-	-	1
26	Data Processing Center-IR, Quetta (sub office). Chief Coordinator Office. CDA Block No. II, Near Lal Masjid, Islamabad.	-	-	1

(ii)	Released or Retired Officers/ Persons of the Armed Forces of Pakistan	15 years or the number of years actually served in the Armed Forces of Pakistan whichever is less.
(iii)	Government Servants who have completed 02 years continuous government service on the closing date of receipt of applications.	10 years, upto the age of 55 years.
(iv)	Disabled persons for appointment to posts in BPS-15 and below.	10 years
(v)	Widow, son or daughter of a deceased civil servant who dies during service.	5 years

9. Minimum and Maximum age shall be calculated on the closing date for receipt of applications.
10. Information provided in the Application Forms will be verified. In case of any false or forged information, FBR reserves the right to cancel candidature of any person at any stage (even after employment, if so revealed later) and to initiate legal action against the applicant.
11. Only short-listed candidates will be called for test/ interview. All the candidates will be provisionally allowed to appear in the test/ interview subject to detail scrutiny of their eligibility during the recruitment process.
12. **No TA/ DA will be admissible for the Test/Interview.**
13. Last date for submission of application is **25.05.2021**. Applications received after the closing date will not be entertained.

**(Muhammad Shabbir)**  
 Second Secretary  
 (HRM-IR-V)

## SAMPLE FORM

### APPLICATION FORM FOR EMPLOYMENT IN FIELD OFFICES OF INLAND REVENUE

(For posts in BS-1 to BS-05)

(To be submitted to relevant office where the post is applied for)

A. Name of Office: .....

B. Name of post applied for: .....

1. Name: ..... 2. Father's Name: .....

3. CNIC No: ..... 4. Date of Birth: .....

5. Domicile: (a) District: ..... (b) Province: .....

6. Educational Qualification: .....

7. Experience (if any):

S #	Office/ Organization	Period served	
		From	To

8. Address: (a) Permanent: .....

.....

(b) Postal: .....

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9. Telephone/ Cell No: .....

10. Email address: .....

11. For candidates already in Government Service (if applicable):

(a) Name of present Post & BPS: .....

(b) Name of office: .....

12. Driving License (if any):

(a) License No: ..... (b) License Category: .....

(c) Date/ place of issue: ..... (d) Expiry date: .....

13. Number of years served in Armed/ Civil Armed Forces (if applicable): .....

Proof of son of deceased government employee, disability, ex-armed forces personal, minority/ non-Muslim etc. must be attached while claiming age relaxation.

**DECLARATION:** I hereby declare that all informations, provided by me, in this Application Form are true and correct to the best of my knowledge and belief. I understand that in case of deliberate concealment of facts, false or forged information, the employer reserves the right to cancel my candidature / appointment/ employment at any stage (even after employment, if so revealed later) besides any other action as per the laws, rules and regulations of the Government.

Name: .....

Signature: .....

Date: .....